

# Canyon Creek

## HOMEOWNERS ASSOCIATION

July 14, 2020

### NOTICE OF MEETING/AGENDA

A meeting of the Board of Directors of the Canyon Creek Homeowners Association will be held on July 14, 2020 via teleconference with the Annual Meeting beginning at 6:30 PM and the Regular Session beginning at approximately 7:00 PM.

#### ATTENDANCE AND HOMEOWNER FORUM CHANGES DUE TO COVID-19

Given the current Social Distance Guidelines issued by Federal, State, and Local Authorities, the Association is implementing the following changes for attendance and Homeowner Forum. The Board of Directors meeting will be held via teleconference and will be accessible by dialing into the meeting as follows:

**Call In #:** 1-669-900-6833

**Meeting ID:** 892 7515 6402

All callers other than the Board of Directors, management and legal counsel will be muted during the call to allow the Board to conduct the business of the Association. *Since physical attendance by the homeowners cannot be accommodated given the current circumstances and the need to ensure the health and safety of those in the meeting and the public as a whole, if you wish to make a homeowner comment, you must submit your comments by e-mail to: [jhackwith@totalpm.com](mailto:jhackwith@totalpm.com).* In the subject line of the e-mail, please state your name, the Association you are a member of and the subject you are commenting on. Please be aware that written homeowner comments, including your name, may become public information.

All homeowner comments must be received by e-mail no later than 3:00 p.m. on July 14, 2020. Comments received by this time will be read aloud during the homeowner forum portion of the meeting, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a homeowner comment is received after 3:00 p.m., efforts will be made to read your comment aloud during the meeting. However, the Board cannot guarantee that written comments received after 3:00 p.m. will be read.

The Board of Directors thanks you for your cooperation in advance. Our community's health and safety are our highest priority.

#### **EXECUTIVE SESSION**

- I. **CALL TO ORDER** – 6:00 PM
- II. **EXECUTIVE SESSION** – 6:00 PM to approximately 6:30 PM  
(Owners may ***not*** attend unless invited)
  - A. Executive Session Meeting Minutes
  - B. Hearings and Non-Compliance Matters
  - C. Contracts
  - D. Legal Matters
  - E. Delinquencies

#### **ANNUAL ELECTION**

- I. **ANNUAL ELECTION POLLS OPEN – 6:30p.m.**
- II. **POLLS CLOSE – 6:45p.m.**
- III. **APPROVE PRIOR YEAR ANNUAL MEETING MINUTES**
- IV. **ANNUAL ELECTION RESULTS TO BE ANNOUNCED**
- V. **ORGANIZATIONAL MEETING**

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### NOTICE OF MEETING/AGENDA

#### **REGULAR SESSION**

- I. **CALL TO ORDER** – Approximately 7:00 PM
- II. **EXECUTIVE SESSION DISCLOSURE**
- III. **HOMEOWNER FORUM**
- IV. **APPROVAL OF MINUTES**
- V. **REVIEW OF THE FINANCIAL STATEMENT**
  - A. Bank Balances
  - B. Investment Maturity Dates
- VI. **DELINQUENCY REPORT**
  - A. Lien Authorizations
  - B. Foreclosures
- VII. **COMMITTEE REPORTS AND ISSUES**
  - 40<sup>TH</sup> Anniversary Committee**
    - A. August 2020 celebration event update
  - Architectural Committee**
    - A. Architectural Progress Report
  - Community Facilities**
    - A. Facilities Report (if any)
  - Landscape Committee**
    - A. Landscape Committee Report
    - B. Park West – Punchlist and weekly landscape reports
    - C. Park West Proposal (Eucalyptus Tree Removals by the pool)
  - Landscape Renovation Committee**
    - A. Review preliminary plan and proposals submitted by Park West Landscape for renovation of the Triangle Park and other common areas
  - Social Committee**
    - A. No Report submitted for this period
  - Strategic Planning Committee**
    - A. Update (If any)
  - Welcoming Committee**
    - A. New Owner Report (if any)
- VIII. **DISCUSSION ITEMS**
  - A. Reserve Study (Pool Area Landscape Replacement)
  - B. Reserve Study
  - C. Common Facilities Update (COVID-19)
- IX. **NEW BUSINESS**
  - A. Reserve Study Invoice (ARS)
  - B. Pool Area (Toilet Replacement Bid (Severson Plumbing))
- X: **ADJOURNMENT**