

**Canyon Creek Homeowners Association  
Board of Directors Meeting Minutes  
November 24, 2003**

**CALL TO ORDER**

Upon due notice given and received President Shelley Armstrong announced that a quorum was present and called a meeting of the Board of Directors to order at 7:08 p.m. at 2 Rincon, Irvine, California.

**ATTENDANCE**

**Present:** Shelley Armstrong, President  
Larry Kroll, Secretary  
Gary Brenkman, Treasurer  
Phil Lisle, Director  
  
Elva Garcia, Total Property Management

**Absent:** Gary Plooster, Vice President

**HOMEOWNER FORUM**

A short question and answer period took place.

**COMMITTEE REPORTS**

**Monument Signs:** Chairperson Shelley Armstrong updated the Board.  
**Social:** Chairperson Dianne O'Keefe reported there would be no Holiday Party this year but there may be some holiday caroling if residents are interested.

**TREASURER'S REPORT**

Treasurer Gary Brenkman reviewed the current financial status. A motion was made, seconded, and carried unanimously to accept the September and October 2003 financial statements and associated outstanding aging reports subject to review by the CPA at fiscal year end. August 2003 financial statement was tabled for the next meeting.

**CONSENT CALENDAR**

A motion was made, seconded, and carried unanimously to approve the Consent Calendar, which consisted of the following:

- October 13, 2003 Executive Session and General Session Meeting Minutes

**DISCUSSION ITEMS**

**Expansion Joints along the Greenbelt Sidewalk**

A motion was made, seconded and carried unanimously to table the proposal to replace the expansion joints along the greenbelt sidewalk with wood or concrete pending a count on those that need to be done immediately.

**Tree Removal and Replacement – Hicks Canyon**

A motion was made, seconded and carried unanimously to approve the removal of the diseased eucalyptus tree at a cost not to exceed \$1,025.00. A replacement tree will not be planted at this time.

**Fencing Painting**

A motion was made, seconded and carried unanimously to table the fence painting proposals pending a report from Park Landscape on the feasibility to partially relocate the irrigation system.

**New Rules Regarding Association Rule Making**

Management provide documentation regarding a new law taking effect January 1, 2004, which outlines the procedure the Board will need to take when amending the rules and/or architectural guidelines.

**NEW BUSINESS**

**Trash Containers for Doggie Bag Dispensers**

A motion was made, seconded and carried unanimously to purchase and install two (2) trash containers at the post with the doggie bag dispensers at a cost not to exceed \$250.00.

**ADJOURNMENT**

There being no further business to come before the board a motion was made, seconded, and carried unanimously to adjourn the meeting at 8:50 PM to Executive Session to discuss personnel matters.

The next scheduled Board meeting will be held on February 9, 2004 at 7:00 p.m. at 2 Rincon.