

CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS GENERAL SESSION MEETING MINUTES
February 23, 2012

NOTICE OF MEETING

Upon due notice given and received, a meeting of the Board of Directors was held on February 23, 2012 at 37 Sonrisa, Irvine California.

ATTENDANCE

Directors Present:

Larry Kroll	Secretary
Don Flick	Member at Large
Shelley Armstrong	President
Gary Brenkman	Treasurer

Directors Absent:

Jim Hensley	Vice President
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Also Present:

Joshua Scott CCAM	Total Property Management, Inc.
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CALL TO ORDER

A quorum was present and the meeting was called to order at 7:05 pm.

EXECUTIVE SESSION DISCLOSURE

The Board did meet in Executive Session on January 9, 2012 to discuss delinquencies.

CONSENT CALENDAR

A motion was made, seconded, and unanimously approved, to approve the February 23, 2012 Consent Calendar which consists of the following:

- January 9, 2012 Regular Session meeting minutes as amended.

FINANCIAL STATEMENT

A motion was made, seconded, and unanimously passed to approve the December 31, 2011 and January 31, 2012 financial statements subject to audit at the fiscal year end.

REIMBURSEMENT

A motion was made, seconded, and unanimously passed to reimburse Shelley Armstrong \$1,440.00 for costs incurred purchasing 8 new umbrellas for use at the Association's pool.

BBQ

The Board tabled the approval of a vendor to install a BBQ. Management was directed to ask additional questions regarding building material options and longevity.

EMERGENCY TREE REMOVAL

A motion was made, seconded and unanimously passed to approve the emergency tree removal as recommended by Parkwest Landscape of the Eucalyptus Citriodora near 16 Ramada in the amount of \$3,500.00 and repair the turf in the amount of \$176.00. Management was directed to forward the approval to Parkwest Landscape and request that the tree be removed as soon as possible.

TREE REMOVAL

A motion was made, seconded and unanimously passed to remove the Alder tree North of the tennis court in the amount of \$650.00 and repair the turf in the amount of \$88.00.

INSURANCE RENEWAL

A motion was made, seconded and unanimously passed to approve the insurance proposal as presented by Armstrong/Robitaille/Riegle

AUDIT APPROVAL

A Motion was made, seconded, and unanimously passed to approve the audit as presented by Schonwit and Associates.

ADJOURN

A motion was made, seconded and carried to adjourn the meeting at 8:33 pm. The motion passed unanimously.

ATTEST:

Shelly Armstrong
Date

3-12-12