

**CANYON CREEK HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS GENERAL SESSION MEETING MINUTES**

**September 10, 2012**

**NOTICE OF MEETING**

Upon due notice given and received, a meeting of the Board of Directors was held on September 10, 2012 at the Association's pool, Irvine California.

**ATTENDANCE**

**Directors Present:**

Jim Hensley	Vice President
Larry Kroll	Secretary
Don Flick	Member at Large
Shelley Armstrong	President
Gary Brenkman	Treasurer

**Directors Absent:**

None

**Also Present:**

Joshua Scott CCAM                      Total Property Management, Inc.

**CALL TO ORDER**

A quorum was present and the meeting was called to order at 7:00 pm.

**EXECUTIVE SESSION DISCLOSURE**

The Board did meet in Executive Session on August 13, 2012, to discuss delinquencies.

**CONSENT CALENDAR**

A motion was made, seconded, and unanimously approved, to approve the Consent Calendar which consists of the following:

- August 13, 2012 Regular Session meeting minutes.

**FINANCIAL STATEMENT**

A motion was made, seconded, and unanimously passed to approve the financial material for the period of July & August 2012. Management was directed to reallocate the funds spent on social events from miscellaneous admin to social events. This will be reflected on the draft budget.

**JANITORIAL CONTRACT ADDENDUM**

The Board tabled the approval of the contract addendum as submitted by Personal Touch Cleaning to include the BBQ with their pool area servicing. This will be reviewed to determine if necessary.

**HOLLIDAY LIGHTING**

The Board tabled the approval of a holiday lighting Vendor. Management was directed to forward the specs to vendors for proposals.

**TREE RESOLUTION**

A motion was made, seconded, and unanimously passed to approve of the following resolution:  
For each tree that is removed, the board will cause for a review of the area and a determination will be made in regards to the replacement.

**ADJOURN**

A motion was made, seconded and carried to adjourn the meeting at 8:33 pm. The motion passed unanimously.

**ATTEST:**

\_\_\_\_\_ *L. M. Hule* \_\_\_\_\_  
Date

*10/8/12*