

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS GENERAL SESSION MEETING MINUTES
November 12, 2012**

NOTICE OF MEETING

Upon due notice given and received, a meeting of the Board of Directors was held on November 12, 2012 at 9 Trovita, Irvine California.

ATTENDANCE

Directors Present:

Jim Hensley	Vice President
Larry Kroll	Secretary
Shelley Armstrong	President
Gary Brenkman	Treasurer
Don Flick	Member at Large

Directors Absent:

Also Present:

Joshua Scott CCAM	Total Property Management, Inc.
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CALL TO ORDER

A quorum was present and the meeting was called to order at 7:00 pm.

EXECUTIVE SESSION DISCLOSURE

The Board did not meet in Executive Session on November 12, 2012.

CONSENT CALENDAR

A motion was made, seconded, and unanimously approved, to approve the Consent Calendar which consists of the following:

- October 8, 2012 Regular Session meeting minutes.

FINANCIAL STATEMENT

A motion was made, seconded, and unanimously passed to approve the financial material for the period of October 31, 2012.

BUDGET APPROVAL

A motion was made, second, and unanimously passed to approve the budget with the monthly assessment to increase to \$150.00 per Homeowner per month.

HALLOWEEN REIMBURSEMENT

A motion was made, seconded, and unanimously passed to approve the reimbursement to the Chinarians \$615.89.

CORRESPONDENCE POLICY

A motion was made, seconded, and unanimously passed to approve the following policy:
When correspondence is to be sent to the Membership, it requires that approval of at least one other Member of the Board.

ADJOURN

A motion was made, seconded and carried to adjourn the meeting at 8:33 pm. The motion passed unanimously.

ATTEST:

Shelley Armstrong 11/29/12 _____
Date