

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS GENERAL SESSION MEETING MINUTES
SEPTEMBER 9, 2014**

NOTICE OF MEETING

Upon notice duly given and received, the meeting of the Board of Directors of the Canyon Creek Homeowners Association was held on September 9, 2014 at 6 Rincon, Irvine, CA.

ATTENDANCE

Members Present:

Shelley Armstrong	President
Don Flick	Vice President
David Melvold	Secretary
Gary Brenkman	Treasurer
William Von Blasingame	Member at Large

Members Absent:

None

Also Present:

Heather Hoover, CMCA Managing Agent, Total Property Management, Inc.

CALL TO ORDER

A quorum was present, and Board President, Shelley Armstrong called the meeting to order at 7:03 p.m.

HOMEOWNER FORUM

- No homeowners present

CONSENT CALENDAR

UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board approved the following consent calendar items:

- **August 12, 2014 General Session Meeting Minutes**
- **August 12, 2014 Executive Session Meeting Minutes**

COMMITTEE REPORTS

Architectural

- **18 Vispera – Replace Windows**
STATUS: Pending Approval

Landscape

The Board reviewed the weekly landscape reports provided by Park West Landscape.

- Board member Dave Melvold noted that the seeding and mulch by the pool area had not been completed and the Association should be reimbursed for the cost.
- Melvold also noted that the recently installed honeysuckle plants are not doing well and are dying again due to inadequate sprinkler coverage and any further attempt to reseed be delayed to better weather conditions.
- It was noted that there are gopher or squirrel holes in the grass by the pool area that need to be addressed.

- Board member Don Flick noted that the mow crew ran over doggie bags in the lawn instead of picking them up.
- Board member Melvold provide pictures typical of the landscape areas that need to be addressed.

Social

- The Committee is planning a Halloween Party

Project 5B

- Nothing new to report

MANAGEMENT FINANCIAL REPORT

Treasurer Report

- **Treasurer's Report**
UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board voted to approve the financials through July 31, 2014.
- **UBS Cash Management Recommendations**
UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board voted to approve the recommended CD investment allocations as provided by UBS in the letter dated July 11, 2014.

BOARD DISCUSSION/MANAGEMENT REPORT

A. Proposal – Traffic Studies

The requested references received were insufficient and minimal. The Board motioned to postpone obtaining a traffic study report and instead form a sub-committee to create a survey related to traffic calming in the community. Board member Gary Brenkman will draft an e-blast for the Board's review to send to the homeowners to call for volunteers to serve on the committee. UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board voted to postpone obtaining a study for traffic calming measures.

B. Proposal – Monument Wall at Entrance

The Board reviewed the revised proposals submitted to replace the monument wall at the west entrance to the community based on the meeting with Board members and vendors on July 24, 2014 and the scope of work provided by the Board. UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board voted to approve Cox Contracting to complete the work following confirmation of acceptable references. Commencement of work shall be coordinated with Melvold's schedule so he can provide project oversight and requested Total to check with Tom Jordan as to his availability to provide oversight assistance.

C. Proposal – Puerto Fence Repairs/Replacement

The Board reviewed the proposals submitted to repair and/or replace the iron fencing at the end of the cul-de-sac on Puerto. Melvold passed out a listing of details of the status of the fence, problems with received bids, and details and specifications needed to be included in the proposals. The Board motioned to postpone review of further proposals and will create specifications for repair of the fencing and block wall at the end of Puerto as well as the perimeter fencing at the north end of the community. UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board voted to postpone this item until the January meeting.

D. Reserve Study for Approval

The Board reviewed the 2nd draft of the Reserve Study. UPON A MOTION DULY MADE SECONDED AND CARRIED UNANIMOUSLY, the Board voted to approve the Reserve Study dated September 8, 2014.

E. Towing Enforcement

The Board discussed the towing procedures for the community and whether Irvine Police Department is authorized to enforce the California Vehicle Code (CVC). The Rules and Regulations state that the CVC shall be enforced within the community. The towing notice and tow company information is clearly posted and as such, should be enforced accordingly. The Board motioned that the Rules be enforced and the black Volkswagen Beetle that has been parked in front of a fire hydrant for over 96 hours should be towed immediately. The Board further motioned to obtain more information from the City of Irvine about authorizing CVC enforcement by the police department within the community. UPON A MOTION DULY MADE, SECONDED AND CARRIED UNANIMOUSLY, the Board voted to tow the black Volkswagen Beetle.

F. Pool Furniture

The Board discussed the pool furniture and the number of pieces that should be at the pool area. The Board requested management to research the invoice for the pool furniture purchase (approximately 2004) to confirm the number of pieces.

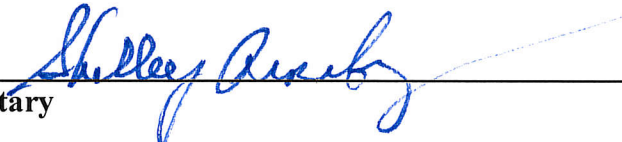
NEXT MEETING ANNOUNCEMENT

The next Board meeting will be held on October 14, 2014 at 7:00 p.m. at 17 Sonrisa, Irvine, CA.

ADJOURNMENT

There being no further business to come before the Board of Directors at this time, A MOTION WAS DULY MADE, SECONDED, AND CARRIED UNANIMOUSLY to adjourn the General Session Meeting at 9:15 p.m.

ATTEST:



Secretary



Date