

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
November 13, 2018**

REGULAR SESSION MINUTES

NOTICE OF MEETING	Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held at 37 Sonrisa, Irvine, CA on November 13, 2018.
ATTENDANCE	<p>Directors Present: Don Flick, President Ralph Annunziata, Secretary David Melvold, Treasurer Ann Marie Simmons, Member at Large</p> <p>Absent: <i>Ken Fairbanks, Vice President</i></p> <p>Representing Mgmt: Jamie Hackwith, CMCA®, AMS®, PCAM®</p>
GUESTS PRESENT	There were no guests in attendance for regular session.
CALL TO ORDER	A quorum was present, and President, Don Flick, called the meeting to order at 7:09 PM
HOMEOWNER FORUM	There were no homeowners in attendance for regular session and no items brought before the Board.
EXECUTIVE SESSION DISCLOSURE	An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law.
MINUTES	<i>A motion was made, seconded and carried unanimously to approve the minutes of the October 9, 2018 meeting, as submitted.</i>
TREASURER'S REPORT	<p>The Board reviewed the financial statement for the periods ending September 30, 2018 and October 31, 2018. Management informed the Board of the most current financial status of the Associations banking accounts, which consisted of \$55,460.33 in the checking account and \$621,321.38 in the reserve investment account.</p> <p><i>A motion was made, seconded and carried unanimously to approve the treasurer's report for September 30, 2018.</i></p> <p><i>A motion was made, seconded and carried unanimously to approve the treasurer's report for October 31, 2018.</i></p>
INVESTMENTS	None this month
LIEN APPROVALS	None this month
FORECLOSURES	None this month

COMMITTEE REPORTS

ARCHITECTURAL COMMITTEE

Chairman: Shelley Armstrong

1. The Board reviewed the Architectural Progress Report. **No motions were made.**
2. 5 Vispera – The Board discussed the window installation applications submitted by the homeowner

A motion was made, seconded and carried unanimously to deny both applications submitted and request submission of one application to replace the windows in their entirety.

COMMUNITY FACILITIES COMMITTEE

Chairman: Ken Fairbanks

1. Facilities Report
2. Telephone Entry System – Discussion regarding the cost to mail out key fobs and RFID tags.
3. Puerto Wall Project – Discussion of the approved project and the installation date
4. Wall Caps (Rincon) – Discussion of the bid from Cox Contracting to complete the work @ \$5,180.00
5. Perimeter Wrought Iron Fence. Discussion of the bids submitted by Fence Menders (\$13,640) and PCW (\$30,075) to complete the work.
6. Mailboxes – Repair Update
7. Pathway Lighting – Discussion regarding the possible purchase of new light bulbs at a cost of \$600
8. Pool House – No Update
9. Community Cameras – Discussion regarding the possible purchase and installation of cameras at the pool and tennis court areas

A motion was made, seconded and carried unanimously to table discussion until the November 14, 2018 special meeting.

LANDSCAPE COMMITTEE

Acting Chairman: Don Flick

1. Park West Punch List and weekly landscape reports - Reviewed
2. Dethatch & Overseed – The Board reviewed the bid from Park West to Dethatch & Overseed the turf areas throughout at a cost of \$5,995.00.

A motion was made, seconded and carried unanimously to reject the proposal.

3. 7 Sonrisa Tree Issue – The Board discussed the response from the homeowner regarding the trees near his home. **No motions were made.**
4. Arborist Report – The Board reviewed the October 3, 2017 Arborist report from Tree Pros regarding the Blue Gum Eucalyptus and a proposal submitted by Tree Pros to remove various Eucalyptus trees.

A motion was made, seconded and carried unanimously to table discussion until the January 8, 2019 meeting.

**LANDSCAPE
RENOVATION
COMMITTEE**

Chairman: Don Flick

1. Concrete pathway removal and replacement – Don Flick provided an update to the Board.
2. Landscape Renovation Design – Proposals have been submitted by Missy Ann Schweiger (\$8,400) and VDLA (\$10,510). Don Flick announced that he recently obtained a bid from Scott Zucker. Don will get together with the other Landscape Renovation Committee members to discuss the bids and present recommendations to the Board by the December 11, 2018 meeting.
3. Restroom Door Bids (Professional Craftsman)

No motions were made.

**SOCIAL
COMMITTEE**

Chairman: Geraldine Chinarian

1. Neighborhood Announcement Boards – Possible purchase of two announcement boards (one at each gate). This item was moved to the February 2019 agenda. **No motions were made.**
2. Halloween Event – The Board reviewed the request for reimbursement to the committee members in the amount of \$718.09 for this event.

A motion was made, seconded and carried unanimously to approve the reimbursement request.

**WELCOMING
COMMITTEE**

Chairman: Don Flick

No new homeowners in month of October; no report

DISCUSSION ITEMS:

**DOG URINE AND
SPEEDING**

The Board reviewed an email submitted by the homeowner at 20 Sonrisa regarding dog urine issues on her new sod and vehicle speeding issues within the community. **No motions were made.**

2018 NEW LAWS

The Board reviewed information from the Davis-Stirling website regarding new laws passed and new Case Law in 2018. **No motions were made.**

**NEW HOMES
BEHIND RINCON /
SONRISA / PUERTO**

The Board reviewed an email submitted by Shelley Armstrong regarding the Irvine Company's intention to build new homes behind Rincon, Sonrisa and Puerto. **No motions were made.**

NEXT MEETING

The next scheduled Board of Directors Meeting will be held on Tuesday, December 11, 2018 @ 24 Sonrisa Irvine, CA. Executive Session Meeting to begin at 6:30 PM, with the General Session Meeting immediately following or by 7:00 PM.

ADJOURNMENT There being no further business to come before the Board at this time, the meeting adjourned at 8:12 PM

ATTEST:

APPROVED BY THE BOARD

Signature

12/11/2018

Date