

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
March 10, 2020**

REGULAR SESSION MINUTES

NOTICE OF MEETING	Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held at 37 Sonrisa, Irvine, CA on March 10, 2020.
ATTENDANCE	Directors Present: Don Flick, President Ken Fairbanks, Vice President Ralph Annunziata, Secretary David Melvold, Treasurer Ann Marie Simmons, Member at Large Representing Mgmt: Jamie Hackwith, CMCA, AMS, PCAM
CALL TO ORDER	A quorum was present, and President, Don Flick, called the meeting to order at 7:41 PM
GUESTS AND COMMITTEE CHAIRPERSON PRESENT	Landscape Committee Chairperson: Ginny Davenport was present Architectural Committee Chairperson: Shelley Armstrong was present There were no other homeowners in attendance for regular session.
EXECUTIVE SESSION DISCLOSURE	An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law.
MINUTES	<i>A motion was made, seconded and carried unanimously to approve the Minutes from the February 11, 2020 regular session meeting, as presented.</i>
TREASURER'S REPORT	The Board reviewed the financial statement for the period ending February 29, 2020. Management informed the Board of the most current financial status of the Associations banking accounts, which consisted of \$74,006.45 in the checking account and \$599,312.77 in the reserve investment account. <i>A motion was made, seconded and carried unanimously to accept the treasurer's reports for February 29, 2020 on the condition that clarification is provided regarding legal income and expenses for the month of February.</i>
INVESTMENT MATURITY DATES	None this period.
FINANCIAL SERVICES	The Board discussed the status of the new account to be opened with Mutual of Omaha and the current account with UBS. David Melvold shall call Brendan Concannon, Regional Account Executive of Community Association Banking at Mutual of Omaha to discuss recommendations for new investments. <u>No motions were made.</u>
LIEN APPROVALS	None this month

FORECLOSURES None this month

COMMITTEE REPORTS

ARCHITECTURAL COMMITTEE **Chairperson: Shelley Armstrong was present to speak to the Board.**
1. The Board reviewed the Architectural Progress Report.
2. 1 Rincon – The Board discussed the application and plans submitted by the homeowner to complete various softscape and hardscape work.

No motions were made.

COMMUNITY FACILITIES COMMITTEE **Chairperson: Ken Fairbanks**
1. Wall Cap Repairs – A status update was provided.
2. Pool Building Renovation Bid (Scott Woodland) – Review of the proposal @ \$50,176.00.
3. Surveillance Cameras – Ken Fairbanks to continue his research and shall obtain proposals for Board review.

No motions were made.

LANDSCAPE COMMITTEE **Chairperson: Ginny Davenport was present to speak to the Board.**
1. Park West – Punch list and weekly landscape reports. **No motions were made.**
2. Color at Entrances – The Board reviewed the proposal submitted by Park West to change out the color at both entrances at a cost of \$990.00.

A motion was made, seconded and carried unanimously to give Ginny Davenport authorization up to \$990.00 to change out the plants at the front entrances.

LANDSCAPE RENOVATION COMMITTEE **Chairperson: Don Flick**
1. The Board reviewed the revised proposal submitted by Park West Landscape for renovation of the Triangle Park and common area between Vispera and Redonda at a cost of \$72,570.97. A proposal is still pending from Park West to renovate additional areas.

No motions were made.

SOCIAL COMMITTEE **Chairperson: Geraldine Chinarian**
1. The Board reviewed the email from Social Committee member, Eddy Amin regarding the 40-year anniversary celebration event. **No motions were made.**

STRATEGIC PLANNING COMMITTEE **Chairperson: John Davenport**
1. The Board discussed questions submitted by the committee about their roles and responsibilities. **No motions were made.**

WELCOMING COMMITTEE **Chairperson: Don Flick**
There were no new homeowner in month of February. **No motions were made.**

DISCUSSION ITEMS:

**SURVEILLANCE
CAMERA POLICY**

The Board reviewed an email submitted by Robert DeNichilo regarding the proposed Surveillance Camera Policy.

A motion was made, seconded and carried unanimously to table discussion until the April 14, 2020 meeting.

**40th ANNIVERSARY
CELEBRATION**

The Board discussed the proposed 40th anniversary celebration event. Ann Marie Simmons noted that she recently sent out a community survey. Mrs. Simmons also had a conversation with the Social Committee about a possible date for the event.

A motion was made, seconded and carried unanimously to create a 40th Anniversary Ad Hoc Committee and appoint Ann Marie Simmons as the chair. Ann Marie Simmons to work with the Social Committee and any other interested homeowners.

A motion was made, seconded and carried unanimously to schedule a 40th anniversary event on Saturday, August 8, 2020, to be combined with the summer Barbeque event.

PRIVACY HEDGE

The Board discussed the privacy hedge and the understanding made with the Irvine Company regarding the maintenance of the hedge. **No motions were made.**

**HICKS CANYON
WASH UPDATE**

The Board reviewed the email update submitted by David Melvold regarding the Hicks Canyon Wash. **No motions were made.**

NEW BUSINESS

**DRAFT AUDIT FOR
FYE 12/31/2019**

The Board discussed approval of the draft audit for FYE December 31, 2019 as prepared by VanDerPol and Company.

A motion was made, seconded and carried unanimously to approve the draft audit for FYE December 31, 2019 as prepared by VanDerPol and Company contingent on resolution of David Melvold's question regarding "other income."

**CITY OF IRVINE –
LETTER FROM THE
VICE MAYOR**

The Board reviewed the letter received from Mike Carroll, Vice Mayor for the city of Irvine regarding various new state laws passed by the state.

A motion was made, seconded and carried unanimously to send the letter to Robert DeNichilo and ask him to respond to the Vice Mayor on the Association's behalf at no cost to the Association.

**2020 SPRING
CLEANING**

The Board reviewed an unsolicited proposal submitted by Personal Touch Cleaning to complete various deep cleaning services within the pool and tennis court areas.

A motion was made, seconded and carried unanimously to deny the proposal.

SWIM LESSON PROGRAM

The Board reviewed unsolicited information submitted by Safety First Aquatics regarding their swimming lesson program.

A motion was made, seconded and carried unanimously to deny the offer from Safety First Aquatics to offer a swimming lesson program.

NEXT MEETING

The next scheduled Board of Directors Meeting will be held on Tuesday, April 14, 2020 at 29 Sonrisa, Irvine, CA. Executive Session Meeting to begin at 6:30 PM, with the General Session Meeting immediately following or by 7:00 PM.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 8:50 PM

ATTEST:

Approved by the Board at the April 14, 2020 Meeting

4/14/2020

Board Member Signature

Date