

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
March 22, 2021**

REGULAR SESSION MINUTES

NOTICE OF MEETING	Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held via Zoom teleconference on March 22, 2021.
ATTENDANCE	Directors Present: Don Flick, President Ken Fairbanks, Vice President Carlos Martinez, Treasurer Ann Marie Simmons, Member at Large Absent <i>Ralph Annunziata, Secretary</i> Representing Mgmt: None. Not requested
CALL TO ORDER	A quorum was present, and President, Don Flick, called the meeting to order at 5:38 PM.
GUESTS PRESENT	John and Ginny Davenport joined the Regular Session at invitation of the Board.
HOMEOWNER FORUM	There were two (2) homeowners present and no issues were brought before the Board.
<u>DISCUSSION ITEMS:</u>	
DRAFT AUDIT FOR FYE 12/31/2020	The Board reviewed the annual Audit by Vanderpool for final version for passage. <i>A motion was made, seconded and carried unanimously to table discussion until the April 13, 2021 Board Meeting.</i>
LANDSCAPE PROJECT MANAGEMENT ADVISOR	The Board discussed the proposal submitted by Monarch Environmental to provide Project Management Advisor services to the Association in addition to providing a monthly landscape assessment. <i>A motion was made, seconded and carried unanimously to approve the part of the proposal for \$150 per monthly visit for 3 monthly visits for a total of \$450. First of three, monthly visits will begin with the monthly walk scheduled for April 21, 2021.</i> <i><u>Note:</u> The remainder of the proposal relating to the common area landscape renovation was tabled for discussion at the regular April Board meeting.</i>
40-YEAR COMMUNITY PROJECTS	The Board discussed ways to communicate the upcoming 40-year Community Projects to include Community assessment and use of Reserve Funds. <u>No motions were made.</u>

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 6:20 PM.

ATTEST:

Board Member Signature

Date

4/20/21