

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 11, 2022**

REGULAR SESSION MINUTES

NOTICE OF MEETING	Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held at 5 Redonda and via Zoom teleconference on January 11, 2022.
ATTENDANCE	Directors Present: Don Flick, President Ken Fairbanks, Vice President Carlos Martinez, Treasurer Ann Marie Simmons, Member at Large Absent: <i>One vacant seat</i> Representing Mgmt: Jamie Hackwith, CMCA, AMS, PCAM
CALL TO ORDER	A quorum was present, and President, Don Flick, called the meeting to order at 7:00 PM.
GUESTS AND COMMITTEE CHAIRPERSONS PRESENT	Shelley Armstrong, Architectural Committee Chair There were no other homeowners in attendance
EXECUTIVE SESSION DISCLOSURE	An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law.
HOMEOWNER FORUM	There were no homeowners present and no issues were brought before the Board.
MINUTES	<i>A motion was made, seconded, and carried unanimously to approve the Minutes from the December 14, 2021, regular session meeting, as corrected.</i>
TREASURER'S REPORT	The Board reviewed the un-audited financial statement prepared by Management: A. <u>December 31, 2021 – Bank Balances</u> Operating Account\$117,164.74 Reserve Account\$831,108.39 Outstanding aging\$1,315.00 <i>A motion was made, seconded, and carried unanimously to accept the treasurer's reports for December 31, 2021.</i>
INVESTMENT MATURITY DATES	Nothing this period.
DELINQUENCY REPORT	
LIEN APPROVALS	None this month
FORECLOSURES	None this month

ANNUAL CALENDAR

REVIEW OF THE ANNUAL CALENDAR

The Board reviewed the annual calendar and discussed upcoming items of business, including: Date for Spring Egg Hunt from Social Committee, Mail Annual Meeting Material by January 12, Obtain Insurance Renewal Bids (Exp. 3/4/2018), Tree Trimming Bids for Entrance/Exit Gates, ProTek Electrical Contract in effect until cancelled, Obtain Dethatching Bids from Landscape Co. **No motions were made.**

COMMITTEE REPORTS

ARCHITECTURAL COMMITTEE

Chairperson: Shelley Armstrong was present to give the report

1. The Board reviewed the Architectural Progress Report. **No motions were made.**
2. Shelley discussed the status of the landscape work being completed at 1 Tamizar. Shelley also discussed the block wall work and the stucco and roofing work.
3. Shelley discussed the EV charger installed at 15 Ramada.
4. Shelley discussed the need for revisions to the Architectural Guidelines to address items such as electric vehicle charging stations and solar panels.

COMMUNITY FACILITIES COMMITTEE

Chairperson: Ken Fairbanks

1. Ken noted that he is working on getting all the pool deck renovation proposals submitted. **No motions were made.**
2. Discussed the pool house renovation bids. **No motions were made.**
3. Discussed pending bids for mailbox replacement. **No motions were made.**
4. The Board discussed street repairs and the Asphalt Agreement submitted by Southern Cross.

A motion was made, seconded, and carried unanimously to give authorization up to \$3,000 to Ken Fairbanks to contract with LaBelle Marvin to create bid specifications.

5. Fence Menders - Wrought Iron fencing and Gate Repair Proposal - Review. **No motions were made.**

LANDSCAPE COMMITTEE

Chairperson: Ginny Davenport

1. Landscape Committee Report - Review
2. Park West – Weekly Landscape Reports - Review
3. Monarch - Landscape Assessment Report - Review
4. Level 3 Tree Assessment - Review recommendations submitted by Monarch Environmental regarding the health of six (6) trees.

No motions were made.

POOL / LANDSCAPE RENOVATION COMMITTEE

Chairperson: Don Flick

- No report or items presented this month

No motions were made.

**SOCIAL
COMMITTEE**

Chairperson: Geraldine Chinarian and Sam Chinarian

- No report or items presented this month

**WELCOMING
COMMITTEE**

Chairperson: Don Flick

- There were no new homeowners in month of December. **No motions were made.**

DISCUSSION ITEMS:

Nothing this month

NEW BUSINESS

POOL HEAT

The Board discussed the pool heat. During the October 12, 2021, meeting, the Board moved to turn the pool heat off after December 15, 2022.

A motion was made, seconded, and carried unanimously to turn the pool heat back on, effective Friday, January 21st.

NEXT MEETING

The next meeting of the Board of Directors Meeting is currently scheduled for Tuesday, February 8, 2022, at 29 Sonrisa, Irvine, CA and via Zoom teleconference. Executive Session Meeting to begin at 6:00 pm, Annual Meeting beginning at 6:30 pm and General Session Meeting afterward (at approximately 7:00 pm.)

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 7:53 PM.

ATTEST:



Board Member Signature

4/13/22

Date